

City of Milpitas Building Inspection Division

455 E. Calaveras Blvd., Milpitas, CA 95035
Telephone: 408-586-3240 • Fax: 408-586-3285

Spa Permit Requirements

The following definitions will be used to determine required permits for spas.
Please Note: The attached fence letter must be signed and submitted prior to permit issuance.

► Portable Spa:

1. Must be a listed, labeled package unit. The listing must be by an approved agency such as UL or E.T.L. The label must be attached to the unit and identify the listing agency and equipment.
2. Cord may not be longer than 15 feet.
3. Must be protected by a ground-fault circuit-interrupter.
4. Must be rated 10 amperes or less at 120 volts.
5. Must have a dedicated 20 amp circuit.

Building Permit Required?	No
Electrical Permit Required?	Yes for GFI receptacle
Fence Letter Required?	Yes

► Convertible Spa:

1. See requirements for portable spa.
2. May be converted to 240 volt operation.
3. May not be cord connected if converted to 240 volt operation.
4. Wiring to a converted unit must now comply with the provisions of the National Electric code regarding swimming pools. Articles 680 A and B apply to converted unit.

Building Permit Required?	No, unless converted
Electrical Permit Required?	Yes for GFI receptacle or if converted, electrical needed for new connection
Fence Letter Required?	Yes

► All Other Spas:

1. Outdoor installation must comply with the provisions of the National Electric Code regarding swimming pools. Articles 680 A and B apply to outdoor installations.
2. Indoor installations must comply with the provisions of the National Electric Code regarding these installations. See Article 680-41 for these requirements.

Building Permit Required?	Yes
Electrical Permit Required?	Yes
Fence Letter Required?	Yes, if spa is outdoor

**City of Milpitas
Building Inspection Division**

455 E. Calaveras Blvd., Milpitas, CA 95035
Telephone: 408-586-3240 • Fax: 408-586-3285

**Pool/Spa
Fence Letter**

Date: _____

City of Milpitas
Building Inspection Division
455 East Calaveras Boulevard
Milpitas, CA 95035

Regarding Project Address: _____

Conditional to receiving a permit for construction of a swimming pool or spa at the location listed above, I (the property owner) agree to enclose the pool/spa with a fence, wall, or structure not less than 5 feet in height per Milpitas Municipal Code Section II-9-2.01. All gates or doors opening into the enclosed are (except door from the living area) shall be equipped for self-closing and self-latching. Any latch on the outside of any gate or door must be 4 feet 9 inches (4' 9") above the grade or floor.

This enclosure will be completed before the pool/spa is filled and shall be of a design that is not easily climbed. The enclosure will be constructed in the location shown on the plot plan submitted for the building permit and will be completed:

- ☐ Before plastering for sunken pools/spas
- ☐ Before installation for above-ground pools/spas

The Building Inspection Division shall be notified for final inspection (Telephone: 408-586-3240).

Signature of Property Owner

Print Name

Daytime Telephone Number